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RECEIVED

NAVARRO COUNTY AUDITOR'S OFFICE

APR 25 2024

NAVARRO COUNTY AUDITOR'S OFFICE

Natalie Robinson, First-Assistant
Patty Mosley, Assistant
Lisa Clay, Assistant
Vicki Lewis, Assistant
Krystal McCollum, Assistant
Kari Davis, Purchasing Assistant

300 W 3rd Ave., Suite 4
Corsicana, TX 75110
Terri Gillen, County Auditor
Phone: (903) 654-3095
e-mail: auditor@navarrocounty.org

Fax: (903) 654-3097

INTEROFFICE MEMO

RECEIVED

The attached item is being returned for the following reasons:

MAY 06 2024

NAVARRO COUNTY AUDITOR'S OFFICE

- Item incurred before purchase order issued
- Purchase order number is inconsistent with invoice
- Amount billed does not match the purchase order
- Vendor on purchase order does not match invoice
- Insufficient documentation to process payment
- Signature or date not present
- System shows invoice paid
- Budget Account Number (Line Item) is missing – Acct # _____
- Insufficient budget in Line Item
- Payment Request inconsistent with County Policy
- Other Did not Request P.O

Please provide the additional documentation or explanation necessary to process this payment request. This notice must remain attached to the payment request.

Additional explanation:

The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.

Signature

5-5-24

Date



B&W Tire and Towing Inc.
 428 Southeast Dr. , Corsicana TX 75110
 Phone: (903) 872-3349 | Fax: (903) 872-9384

RECEIVED

Invoice
#NC69875

APR 25 2024

Printed 4/24/2024

Payments can be made online by visiting twbk.co/0slmT

Invoice # NC69875
 Purchase Order Number PO#
 Call # 69875
 Tow Reason Inoperable Vehicle
 Driver Weston Cossell
 Truck 912 Peterbuilt 25 ton
 Date/Time Requested 4/24/2024 @ 2:11 PM
 Date/Time Enroute: 4/24/2024 @ 2:12 PM
 Date/Time Arrival: 4/24/2024 @ 2:12 PM
 Date/Time Departure 4/24/2024 @ 2:15 PM
 Date/Time Completed 4/24/2024 @ 3:28 PM

NAVARRO COUNTY
 Auditor's Office
 300 W 3rd Ave., Suite 2, Corsicana TX 75110
 Eddie Moore, Cor missioner (903) 654-3033
 Tow From 2856-2916 St , Mexia, 76667, TX
 Tow To 17500 Gilr , Dawson , 76639, TX

Notes Picked up truck and trailer on 171 out side of me is an tow it to Dawson
 Need a PO# /cjr

| Year | Make | Model | Color | VIN | Plate | Odometer | Unit Number |
|------|------|---------|-------|-------------------|------------|----------|-------------|
| 2009 | Mack | Granite | Gray | 1M1AX09Y59M007279 | 1070057 TX | 365950 | 316 |

| Charge Description | Quantity | Price | Line Total |
|--------------------------|----------|----------|-----------------|
| Unloaded/Enroute Mileage | 31 | \$3.50 | \$108.50 |
| Loaded/Hooked Mileage | 24 | \$7.00 | \$168.00 |
| HEAVY DUTY FLEET TOW | 1 | \$350.00 | \$350.00 |
| Grand Total | | | \$626.50 |
| Amount Due: | | | \$626.50 |

B&W Tire and Towing Inc. appreciates your business; if you have any questions regarding this invoice, please contact us at (903) 872-3349

Signature: _____

View photos for this tow online at <https://app.towbook.com/PublicAccess/Invoice2.aspx?id=189811913&sc=4f2f74187f>

TDLR# 005649167C VSF# 0645760VSF

You may direct all complaints to Texas Department of Licensing & Regulation at P.O. Box 12157, Austin TX 78711 or call 800-803-9202 or through the website <http://www.tdlr.texas.gov> or email to intake@tdlr.texas.gov.

Debit: 213-613-445
 Desc: Unit 316 - Towed
 PO#: NA
 Invoice#: NC69875
 Vendor#: 4475